**How to send a letter to the child? ATTENTION – change from April 2024**

**1. From now it is possible to send only an A6 size envelope to Kenya. You can only insert a letter and a maximum of 2 photos into it.**

**2.** You are sending the letter directly to Kenya. Write a Kenyan address on the envelope (it is the same for all children):

Centrum Narovinu *Envelope example:*

P.O.BOX 14633 – 00100

|  |  |
| --- | --- |
| Centrum Narovinu  |  |
| Your name |  |
| Oldřichova 358/21 |  |
| 128 00 Praha 2 |  |
| Czech Republic, Europe |  |
|  | Centrum Narovinu |
|  | P.O.BOX 14633–00100 |
| Child ID | NAIROBI |
| Child’s name | KENYA |
| Coordinator in Kenya |  |

NAIROBI

KENYA

**3*.*** Return address should always be as follows:

Centrum Narovinu

Your name

Oldřichova 358/21

128 00 Praha 2

Czech Republic, Europe

**4*.*** In the lower left corner, write the child's number (ID) and his/her full name, below them the name of the coordinator in Kenya. The name of your child's coordinator in Kenya can be found on the contract you received from our office for the Adoption project, or you can find it on your private adoption page: <https://adopce.centrumnarovinu.cz/adopt/>

**5*.*** Do not expect an answer from Kenya immediately, letters from Kenya go through our office 3 times a year together with the report cards, so there is a time delay. Every coordinator in the Czech Republic/Slovakia regularly receives a list of delivered letters from Kenya once a month and will inform you about the delivery.

**6*.* **WHY IS IT ONLY POSSIBLE TO SEND LETTERS FROM APRIL 2024?** Unfortunately, we were forced to implement this due to a change in customs policy in Kenya. Previously, only selected items were subject of customs, but now all items in the postal package are paid for, and overall custom is higher than before. At the post office in Kenya, all packages are opened, so it is not possible to hide the contents in any way. Paying high amounts for customs when picking up the packages is financially demanding and at the same time we see it as unfair because the packages are only for some of the “adopted children“. However, we must use the finances for the administrative support of the project in such a way that the program can work well for all adopted children. Please note that if you send the package to Kenya, our Nairobi office will not pick it up and the post office will probably handle it by invalidating/shredding the contents.**

**Thank you for understanding and for following the new rules.
Team of Centrum Narovinu**